



NEWS from Intersect Systems

Software Systems for Records Management

Grand Prairie, Texas

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For Immediate Release

Intersect Systems Inc. Records Management Software Now Available Through Texas Go DIRECT Program

Dallas, Texas -- March 1, 2009 Intersect Systems Inc., a Texas-based developer of software for retention schedule development, records and document management, and records-related workflow processing, today announced that the company has contracted with the Texas Department of Information Resources (DIR) to allow Texas State Agencies and Local Governments to purchase Intersect's **Records Control and Management System (RCAMS)** records management software through the **Go DIRECT Program**.

DIR The **Go DIRECT Program** allows customers to purchase software directly from vendors such as Intersect Systems with whom DIR has a contract. This streamlines the entire order process and allows customers to receive their orders more quickly. Because DIR has completed the competitive bid process required by the state, Texas State Agencies and Local Governments including cities, counties, school and community college districts, and appraisal districts can quickly and easily buy IT products and services from DIR-contracted vendors as opposed to developing individual bid invitations and negotiating contracts, saving significant time and money. Customers receive pricing and product information directly from the Go DIRECT vendor and issue their purchase orders directly to the vendor.

Intersect's **RCAMS** records management system is a comprehensive software suite that allows the user to create and maintain a records control schedule, index and manage paper and electronic documents in accordance with the records control schedule, quickly and easily locate records in the system, view and print imaged documents, and process and dispose of records when the retention requirements have been met. A workflow component, **RCAMS Accession**, allows read-only access by various departments within an organization to their records, supporting on-line records requests for paper records and transmittal entries for records being transferred to a records center. Electronic documents can be viewed and printed from LAN or WAN-based Accession stations.

Intersect's RCAMS system licenses are reasonably priced, one-time paid-up institutional licenses — per seat or per station accounting or charges do not apply.

Major software modules in RCAMS include:

- **RCAMS Retention Schedule Manager** — Create and edit a records control schedule with point-and-click selection of Record Series Titles from digital versions of the Texas Local Government and Texas State Agency schedules provided and updated by Intersect. Create individual departmental sub-schedules from your completed control schedule with point-and-click selections. Edit your schedule as necessary, and print and submit your changes directly to the Texas State Library and Archives in an approved print-out format. Automatically generate web pages for your control schedule, and for department sub-schedules, and publish these on an Internet or intranet web site for convenient access within an organization. Integrates with the RCAMS Records Database System to calculate retention dates for records containers and imaged documents based on the Record Series. Available in Texas State Agency or Texas Local Government formats.
- **RCAMS Records Database System** — Maintain a central, comprehensive database of paper records, electronic documents in a variety of formats, and microfilm reels or cassettes in Intersect's standard database engine or Microsoft SQL Server database. Check records out and track due dates for returns; process periodic disposal of records that have met their retention; set and track legal, audit, and historical records holds. Manage records storage in assigned spaces in one or more records facilities. Includes comprehensive content indexing tools developed and refined in use with major customers. Electronic document indexing features include a unique Image Path Lock to help insure data path integrity. Easily and quickly locate desired records with Intersect's RCAMS Query feature, and name and save frequently used queries. View and print electronic documents directly from RCAMS.

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Visit the Intersect Systems web site at www.intersectsystems.com

- **RCAMS Accession and Accession Monitor** — RCAMS Accession allows departments to look up their own records with read-only access from a LAN or WAN station, and to view and print electronic documents on-line, or to transmit requests for paper records directly to the records center with easy point-and-click selections. Includes easy-to-use search and query functions for easily locating desired records. Departments can also create records transmittals in Accession and send these to a records center when transferring records to a central facility. Accession Monitor operates at a records center and monitors records requests and transmittals from departments.
- **RCAMS Global Editor** — Supports global, or system-wide, changes to entries in the RCAMS records database when a large number of edits, updates, or retention recalculations are necessary, such as revised retention requirements, department name changes, revised descriptions, or other necessary edits or updates.
- **RCAMS Image Access** — Similar to RCAMS Accession, RCAMS Image Access allows departments to look up their own electronic documents, and to view and print selections at the Image Access station. RCAMS Image Access limits access to only electronic documents from the central RCAMS database.

The RCAMS system is designed to operate on computers running Windows 2000, XP, or Vista. RCAMS SQL is compatible with Microsoft SQL Server 2000 and later versions, and with SQL Express 2005 and later. RCAMS supports electronic images in the .tif, .pdf, .png, .jpeg, .gif, .pcx, and .bmp image formats.

For additional information on the Texas Department of Information Resources *Go DIRECT Program*, including ordering information, select the *Go DIRECT* link from Intersect's web site at www.intersectsystems.com, or visit the Texas Department of Information Resources DIR site at www.dir.state.tx.us and select the *DIR Store* link.

Intersect Systems Inc. is a Texas-based company, established in 1993, that specializes in Windows-based software systems for records management. Intersect has numerous customers in Texas, as well as customers in California, Florida, Georgia, Pennsylvania, and South Dakota. For additional information on Intersect records management systems, visit www.intersectsystems.com.

Intersect publishes the Texas Retention Schedules for local governments and state agencies in digital format for use with its software systems, as well as Retention Schedules for several other states. Intersect is the exclusive publisher of the well-known *Clark's Encyclopedia of Records Retention* for use with Intersect records management software for commercial businesses.

For more information on Intersect software or ordering through the Go DIRECT Program, contact:

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For a software product list and Intersect software pricing through the Go DIRECT Program, visit the Intersect Systems web site at www.intersectsystems.com and click the Go DIRECT link.

DIR Contract contact:

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